



Grants Procedure and Application Form

The goal of the Custer County Foundation is to improve the quality of life in the Custer County area by supporting the needs of the communities.

Applications are accepted throughout the year, and will be considered at the end of two closing dates - April 30 and October 31. Applicants will be notified of the award decision made by the Custer County Foundation Board of Directors.

Application forms may be requested at the Foundation office located at 403 South 9th Broken Bow, or by calling the Foundation office at 308-872-2232.

Guidelines

1. All non-profit organizations located in Custer County are eligible.
2. Funds are granted in the areas of civics, culture, health, education, environment, and social services.
3. Requests from religious organizations may be considered when the proposed project is non-religious and demonstrates community support, and provides a benefit to the community as a whole. Applicants must clearly explain how the proposed project is non-religious and how the project will benefit the community.
4. Requests to cover deficit spending or for the general operating budget purposes will generally not be considered.
5. Projects that are already complete or will be complete prior to a decision will not be funded.
6. All grants will expire 180 days after approval.
7. Grant recipients are encouraged to schedule a grant presentation photo, or send follow-up photos, at the completion of the proposed project.
8. The Foundation will not grant more than one award for the same organization in a twelve month period, unless a waiver is approved by the Board of Directors.
9. Prior to grant money being awarded, an invoice will be required.
10. The money raised to fund these grants is raised locally therefore, funded organizations are encouraged to purchase items or services from Custer County businesses.
11. The Foundation reserves the right to deny any grant application for any reason.



Supporting Documents

(Required to be attached to the application)

1. IRS Tax Exemption Letter
2. List of Board of Directors
3. Current Operating/Project Budget
4. Latest Financial Statement

If a required document can not be attached, an explanation **must** be included with your application.
Incomplete applications will not be considered.

Application Form

TO: Custer County Foundation

FROM:

Applicant or Organization

Email

Address

Contact Person

Phone Number

I. Project Title or Description: _____

II. Proposed Cost of Project: _____

III. Amount Requested: _____



IV. Please address in written form the following information:

- a. Purpose of the project.
- b. Provide quotes of specified items and costs to support proposed project.
- c. How many people will be served by your project?
- d. How long will your project benefit the intended persons or community?
- e. Is there another person/organization already providing this benefit? (If yes, have you attempted to become a joint effort?)
- f. Proposed date of implementation.
- g. Estimated date of completion.
- h. Sources of other funding (Commitments to date, matching funds, etc.)
- i. Continued funding (Membership fees, contributions, other foundations, etc.)
- j. Evaluation (How will you determine that your project has reached its goal?)

V. Signatures:

President: _____

Secretary or Treasurer: _____

Board Member: _____

Board Member: _____

*By submitting an application, you and your organization agree that Custer County Foundation has permission to take photographs and potentially use the photographs in promotional material to include social media.

Please send your completed
application to:

Custer County Foundation
PO Box 304
Broken Bow, NE 68822
Rilee@custercountyfoundation.org